

URGENT BUSINESS AND SUPPLEMENTARY INFORMATION

Accounts, Audit and Risk Committee

23 June 2010

Agenda Item Number	Page	Title	Officer Responsible	Reason Not Included with Original Agenda
5.	(Pages 1 - 2)	Minutes of meeting held on 16 June 2010	Natasha Clark	Meeting not held at time of agenda dispatch

If you need any further information about the meeting please contact Natasha Clark, Legal and Democratic Services natasha.clark@cherwell-dc.gov.uk (01295) 221589

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Agenda Item 5

Cherwell District Council

Accounts, Audit and Risk Committee

Minutes of a meeting of the Accounts, Audit and Risk Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 16 June 2010 at 6.30 pm

Present: Councillor John Donaldson (Chairman)
Councillor Trevor Stevens (Vice-Chairman)

Councillor Tim Emptage
Councillor Nicholas Mawer
Councillor Lawrie Stratford
Councillor Rose Stratford

Apologies
for
absence: Councillor Ken Attack
Councillor Barry Wood

Officers: Mary Harpley, Chief Executive and Head of Paid Service
Martin Henry, Chief Finance Officer / Section 151 Officer
Chris Dickens, Chief Internal Auditor
Karen Curtin, Head of Finance
Karen Muir, Corporate System Accountant
Jessica Lacey, Technical Accountant
Natasha Clark, Senior Democratic and Scrutiny Officer

3 **Declarations of Interest**

There were no declarations of interest.

4 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

5 **Urgent Business**

There was no urgent business.

6 **Minutes**

The Minutes of the meetings held on 22 March 2010 and 19 May 2010 were agreed as correct records and signed by the Chairman.

Review of Statutory Accounts 2009/10

The Chief Financial Officer and the Head of Finance submitted the Draft Statutory Accounts for 2009/10 for the Committee's consideration. The Chairman advised the Committee that this was an opportunity for Members to examine the draft Statement in detail and question Officers on the content.

During the course of the review Members of the Committee made 32 observations including questions and comments which were duly responded to by Finance Officers. The Head of Finance advised the Committee that the draft Statement of Accounts (Subject to Audit) 2009/10 would be circulated to Members together with a summary of the amendments made ahead of the Committee's 23 June 2010 meeting at which Members would be requested to approve the draft Statement of Accounts (Subject to Audit) 2009/10.

The Head of Finance circulated the draft Annual Report and Summary of Accounts 2009/10 and advised the Committee that the final version would be circulated in advance of the 23 June 2010 meetings at which Members would be requested to sign off the document.

The Chairman advised the Committee that Councillors Atack and Wood, who had submitted apologies for the meeting, would be meeting separately with the Finance Team to review the Statutory Accounts 2009/10. All Committee Members were also invited to contact the Finance Team with any further questions or comments they may have.

The Committee thanked all staff in the Closedown Team for their hard work in preparing the Statutory Accounts 2009/10 and responding to all of their comments and questions.

The meeting ended at 8.15 pm

Chairman:

Date: